

INSPIRE England and West Midlands

Progress report to the Steering Groups - February 2004

This document will be presented to the meeting of the steering groups and comments invited.

- A revised outline project plan for the INSPIRE England Demonstration Projects was developed following the appointment of a Project Officer (MH/YH)
- The LSC was contacted and a representative assigned to the INSPIRE England Steering Group (AG/SO). It is understood that AG has briefed Sue O'Hara on the INSPIRE Project
- Initial contact has been made with the London Libraries Development Agency to investigate the Libraries and Learners in London (LLiL) scheme (YH)
- Web site development – Toby Bainton at Sconul was contacted to advise on the costs of this, from his experience of setting up the Sconul web site. Initial cost of setting up web site was around £10,000. The 'access and referral' map on the Sconul web site was provided by UK Libraries Plus. (Awaiting contact from Adam Edwards at Roehampton for further details about this). Day to day maintenance is done by the staff at Sconul and by the various committees who contribute content.(YH)
- The majority of the regional agencies have been contacted and their plans determined for the roll-out of INSPIRE. They have been informed of the INSPIRE conference in April and a list of contact names is being drawn up to pass to WM MLA. (YH)
- Training materials have not yet been developed although consultation will progress with the demonstration project groups. Initial enquiries about a logo for the INSPIRE project have been made (YH)
- Initial contact was made with the WM demonstration projects in early January (LT). Subsequently project briefs were received from Wolverhampton and Coventry and meetings set up with these groups (YH)
- Meeting with INSPIRE Coventry project group. Discussion of project brief and timescale. Agreement to contact outreach partners immediately and to brief library staff in the University and public libraries.
- Following discussion with the Coventry group, it was decided not to use an 'entry' and 'exit' questionnaire as this may be off-putting for library users. A survey of users of the scheme will provide the evaluation required. Feedback will also be obtained from staff operating the scheme. The survey form will be discussed with each project group to ensure it meets requirements. (YH)
- A meeting with representatives from the Wolverhampton project group will take place on the 20th February

- The integrated project plan for the WM projects will be circulated when further details have been added. It is intended that this document be updated regularly by the project officer (YH) after consultation with the WM project groups

Immediate priorities:

- Liaison with the WM project groups and monitoring the progress of the pilot projects
- Mapping of the existing access agreements and identifying challenges
- Evaluating the LLiL scheme and using the experience of the LLDA to support the development of INSPIRE
- Developing training materials in consultation with pilot projects and SG
- Evaluate potential for web site development